REVERE HOUSING AUTHORITY

## Section 8

82 Cooledge Street, Revere Massachusetts 02151 Phone: 781-284-1700 FAX: 781-286-8093 / 781-286-8094

## ELECTRONIC FUNDS TRANSFER

Dear Landlord,
The Revere Housing Authority will make all Housing Assistance Payments by Electronic Transfer (Direct Deposit). THIS PROGRAM IS MANDATORY.

Please fill in the form below and attach a copy of a voided check from your checking account to be used as verification. Both items are necessary for us to process your payments.

We require 10 days for an account set up, which may mean that your first payment will be done by check and mailed to you. ALL PAYMENTS after that will be directly deposited into your designated account on the $\mathbf{1}^{\text {st }}$ day of each month.

Electronic Funds Transfer of Housing Assistance Payments to your account will be posted on the $1^{\text {st }}$ of each month. Should the $1^{\text {st }}$ of the month fall on a Saturday, Sunday, or Holiday, direct deposit will be made within two (2) business days following the $1^{\text {st }}$.

If you have any questions regarding this matter, please call our office at 781-286-1700.
Thank you.

Landlord Name (as it appears on your check)
Telephone Number

Landlord Address (Street or P.O. Box, City, State, Zip)
Bank Routing Number

